

AGENDA ITEM

REPORT TO CABINET

14 NOVEMBER 2024

**REPORT OF CORPORATE
MANAGEMENT TEAM**

CABINET / KEY DECISION

Leader of the Council - Lead Cabinet Member – Councillor Bob Cook

PROCUREMENT PLAN / HIGHER VALUE CONTRACTS

SUMMARY

This report seeks approval from Cabinet for the award of planned higher value contracts where the value exceeds the limit on officer delegated authority and which are either funded within the approved MTFP/ Capital Programme or are subject to a bid for external funding.

REASONS FOR RECOMMENDATIONS/DECISIONS

To enable Cabinet to exercise its strategic oversight of higher value planned procurement projects, in accordance with the updated constitution.

RECOMMENDATIONS

That Cabinet

1. approves the contract listed in Annex 1;
2. gives authority to the relevant Director or Assistant Director to make the specific contract award decision and any subsequent contract variation, annual inflationary uplifts (where allowed in the contract terms and conditions) and extension decision in accordance with the delegations listed in Annex 1.

DETAIL

1. The constitution defines a range of decisions that require a specific Cabinet approval, the financial threshold for which is set at a level of £500k or more. Annex 1 lists contracts that exceeds the financial threshold and have not otherwise been delegated to officers.

FINANCIAL IMPLICATIONS

2. The report includes higher value contracts expected to be awarded in the current financial year. The expenditure committed as a result of these tenders/ quotes is planned and remains within the Council's approved budget/MTFP or is subject to a bid for external funding which will ensure that at the point of contract award funds are available within the MTFP.

LEGAL IMPLICATIONS

3. Notwithstanding Cabinet approval it remains the responsibility of officers to ensure that the correct processes within Contract Procedure Rules have been followed and that where applicable the Public Contracts Regulations 2015 are complied with.
4. Where the value of goods, services or works exceeds the threshold at which the procurement process must comply with the Public Contracts Regulations either a tender exercise or the use of a suitable framework agreement will comply with the Regulations.

RISK ASSESSMENT

5. This procurement is categorised as low to medium risk. Existing management systems and activities are sufficient to control and reduce risk.

Annex 1

| Contract Title: Contract Hire of 3 x 12ton Road Sweepers | |
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| <ol style="list-style-type: none">1. The Council will call-off from ESPO framework 218_21 Contract Hire/Lease of Specialist Vehicles agreement for the contract hire of 3 x 12ton road sweepers in replacement of 3 vehicles which are currently coming to the end of their contract hire.3. The new vehicles will be required in 2025 although the contract will be awarded approximately 12 months in advance to allow for manufacture of the vehicles.4. Each vehicle costs in the region of £47,300 per year to hire depending on specification.5. Annual spend for all 3 sweepers will be circa £142,000 on a 5 year contract (£710,000) with the potential to extend for 2 x 12 month periods.6. Potential total value of the full 7 year contract is £994,000 | |
| Key Decision: Yes | Funding within MTFP: Yes |
| Delegated Officer: Reuben Kench, Director of Community Services, Environment and Culture | |
| Checks and Balances: In consultation with other appropriate officers for professional advice to include finance and procurement. | |